

**Route 7 Transportation and Land Use Study**  
**Access Management Technical Committee Meeting**  
**Thursday, October 7, 2010**  
**10:30 AM – 12:00 PM**  
**Wilton Town Hall Annex, Room A**  
**Wilton, CT**

**Attendance**

**Study Advisory Group Members and Public who signed in:**

Dennis Elpern	Director, City of Danbury Planning
Sharon Calitro	Deputy City Planning Director, Danbury
Betty Brosius	Planning Director, Town of Ridgefield
Heather Burford	Ridgefield Fire Chief
Bob Nerney	Planning Director, Town of Wilton
Sally Poundstone	Wilton Planning and Zoning, Chairperson
Ron Hitter	Wilton EMS
Dave Hannon	HVCEO
Jon Chew	HVCEO
Craig Lader	SWRPA (Project Manager)
Sue Prosi	SWRPA

**Consultant Team:**

Susan VanBenschoten	Fitzgerald & Halliday, Inc. (FHI)
Carol Gould	FHI
Jeff Parker	Clough Harbor Associates (CHA)
Casey Hardin	CHA

FHI and CHA conducted a brief orientation presentation about the access management and curb cut plan portion of the overall Route 7 Transportation and Land Use Study. The presentation presented the schedule and steps of the study, the criteria used for the curb cut plan recommendations and the zoning considerations. The presentation also explained the steps moving forward to finalize the plans including the upcoming workshops with property owners and other interested parties. After the presentation, the group broke out into smaller groups to discuss the details of the draft plans within each town.

Workshops sessions on the draft curb cut plans were generally well received. Action items as follow up include:

In advance of the stakeholder workshops:

- Revise Ridgefield zoning recommendations text per conversation with Betty Brosius, Ridgefield Town Planner.
- Amend the introduction to the Danbury curb-cut plan per the request of the Danbury Office of Planning based on conversations with Danbury Planners.
- Plan edits:

- Check naming convention for each land use category and cross-check to make it is the same across all maps; for example, state owned land which is sometimes labeled by the agency that owns it and sometimes not. The label Utility land appears once....is this the only place where utility easements occur? The word 'Park' is used once on the Ridgefield maps – is this different than Open Space?
  - Review the Notes on the recommendations Index Page at the front of each plan – eliminate the paragraph at the end with an assumption about when change will take place.
  - Take the paragraph – last bullet on Plan Implementation text for Ridgefield and Wilton and make it more prominent – move it to the curb-cut plan black & white cover page OR to the Index page.
  - Respond to substantive comments received during the workshop review
- **NOTE:** Each of the Town Planners is going to extend an invitation to each of their Planning and/or Zoning Commission members to come to the stakeholder workshops.